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HEADQUARTERS  
UNITED STATES FORCES, KOREA  
UNIT #15237  
APO AP 96205-0010

Change No. 1  
USFK Regulation  
No. 190-5

1 June 1993

Military Police  
EIGHTH UNITED STATES ARMY CONFINEMENT FACILITY, KOREA

1. USFK Reg 190-5, 9 September 1988, is changed as follows:

Page B-1, Appendix B, Sample DD Form 497 (Confinement Order).  
Insert subparagraph d.1 after subparagraph 5d.


- d.1. SM shall/shall not be returned to unit in the event of hostilities.
2. Post this change per DA Pam 310-13.
3. File this change in front of the publication.

The proponent of this regulation is the Office of the Provost Marshal, USFK. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USFK, ATTN: FKPM-FP-O, Unit #15237, APO AP 96205-0010.

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HEADQUARTERS  
UNITED STATES FORCES KOREA  
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USFK Regulation  
No. 190-5

9 September 1988

Military Police  
EIGHTH UNITED STATES ARMY CONFINEMENT FACILITY, KOREA

SUPPLEMENTATION. Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from HQ USFK, ATTN: PMJ-O, APO SF 96301-0010.

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Section I. INTRODUCTION

1. **PURPOSE.** This regulation establishes policies and procedures for the confinement of personnel in the Eighth United States Army Confinement Facility, Korea, (EUSA-CF) and for the custody, control, and administration of personnel after confinement.
2. **APPLICABILITY.** This regulation is applicable to all US personnel assigned, attached, or under the administrative control of United States Forces, Korea (USFK).
3. **REFERENCES.** Required and related publications are listed at appendix A.

Section II. RESPONSIBILITIES

4. **ALLOCATION OF RESPONSIBILITIES.**

- a. The Commander, USFK, is responsible for the operation and administration of the EUSA-CF.
- b. The Provost Marshal, USFK/EUSA, has direct staff responsibility for the EUSA-CF.
- c. The Commander, EUSA-CF/249th MP Detachment, is responsible for ensuring that the requirements and policies of AR 190-47 and this regulation are met in the operation of the EUSA-CF.
- d. Unit commanders of persons in confinement are responsible for the following:
  - (1) On initial confinement, ensuring that the requirements of paragraph 6, below, are complied with.
  - (2) Continuous coordination with the applicable legal office and the Judge Advocate to ensure that the rights of prisoners (in pretrial confinement) to counsel and speedy trial are not violated.
  - (3) Resolving prisoner-related matters such as finance actions, indebtedness, pay, preseparation physicals, storage and transfer of personal property, transportation to and from the Judge Advocate's office, court-martial proceedings, and other required appointments.
  - (4) Ensuring the prompt notification of the EUSA-CF in case of anticipated release of pretrial prisoners.
  - (5) Providing transportation to their units for individuals released from confinement.
  - (6) Ensuring the prompt transfer and reassignment of eligible prisoners to the EUSA-CF Correctional Holding Detachment (W3Y7VU), APO 96271.
  - (7) Ensuring that postal clerks forward mail to prisoners confined in the EUSA-CF or the Suwon Correctional Institution using the following address: Box 5000, APO 96271.
  - (8) Ensuring that the following actions are accomplished immediately after notification of the results of trial and of prisoner shipment:
    - (a) That DA Form 201 (Military Personnel Records Jacket, US Army) be cleared of all flagging action (Army only).
    - (b) That DA Form 2-2 (Insert to Personnel Qualification Record of Court-Martial Convictions) be completed.
    - (c) That DA Form 3716 (JUMPS--Army Personal Financial Records, US Army) contain copies of all non-judicial punishment (Army only).
    - (d) That DA Forms 201 and 3716 be delivered to the EUSA-CF (Prisoner Personnel Service Branch) within 72 hours (Army only).
    - (e) That USAF prisoners' units provide their medical and dental records to the EUSA-CF. All other records will be maintained by the prisoners' units.

(f) That US Navy and Marine Corps prisoners' units provide their medical, dental, pay, and service records to the EUSA-CF at the time of initial confinement IAW SECNAVINST 1640.9A; however, confinement of these prisoners will not be denied if these records are not available. After the pay and service records are received, the EUSA-CF will take them to Bldg 1222, Customer Service Desk, Naval Security Group Activity, Camp Humphreys.

(9) That each prisoner be visited at least monthly. This responsibility may be delegated to a commissioned officer or senior noncommissioned officer of the unit.

(10) That disciplinary action be administered for offenses committed by prisoners subsequent to confinement.

e. The Commander, 18th Medical Command, is responsible for providing a physician daily to the EUSA-CF to conduct medical examinations, hold sick call, and inspect prisoners in segregation and close confinement IAW AR 190-47, paragraph 8-2.

f. The USFK command chaplain is responsible for monitoring programs that contribute to the rehabilitation of persons in confinement. This will be accomplished by ensuring that major faith groups are provided religious services, sacraments, ministrations, pastoral counseling, and instruction on a regular basis. The command chaplain will cooperate with other members of the staff and interested boards involved in the rehabilitation process. The command chaplain will further ensure that USFK personnel, family members, and DOD employees placed in ROK confinement facilities are counseled IAW service directives.

g. The military magistrate of the service to which the pretrial confinee belongs will perform his duties IAW AR 27-10, unless specific exceptions are requested in writing by an officer of one of the other armed services.

### Section III. CONFINEMENT PROVISIONS

#### 5. POLICY.

a. Male and female prisoners in the following categories are authorized to be confined in the EUSA-CF:

- (1) Personnel sentenced to terms of confinement.
- (2) Personnel being held in pretrial confinement pending trial by court-martial.
- (3) Personnel awaiting final disposition of criminal charges by ROK authorities.

b. Personnel charged with or convicted of any offense under the Uniform Code of Military Justice (UCMJ) may be confined in the EUSA Confinement Facility IAW AR 190-47, subparagraph 4-1h.

6. REQUIREMENTS FOR CONFINEMENT. The prisoner's unit commander is responsible for ensuring that the following items are delivered to the EUSA-CF Commander at the time the prisoner is confined (pretrial or posttrial):

a. DD Form 497 (Confinement Order) (as shown in app B) in triplicate signed by an appropriate commissioned officer as determined by applicable service regulations. All information on the form will be verified from personnel records (social security number, articles charged, and specifications of UCMJ). The date on the DD Form 497 should be the date the prisoner is to be confined at the EUSA-CF; if the date is different, then a DD Form 629 (Receipt for Prisoner or Detained Person) is required to record the disposition/transfer of the prisoner.

b. Required clothing as shown at appendix C of this regulation (or equivalent regulations of the other services). If a prisoner is delivered without required clothing, the unit commander is responsible for escorting the prisoner to purchase items from a military service store within 72 hours after confinement.

c. Health records (DD Form 3444 (Terminal Digit File for Treatment Record)).

d. Dental records (DD Form 3444).

e. The appropriate DD Form 2 (United States Uniformed Services Identification Card), identification tags, and the International Certificate of Vaccination (Shot Records). Personal property of a quantity that could normally be contained in an envelope measuring 12 by 15 inches (watches, rings, wallet, money, and personal documents) may also accompany the prisoner to the EUSA-CF.

f. An inventory of all property accompanying the prisoner to EUSA-CF verified and signed by the prisoner and a witness.

g. An inventory verified by the prisoner and a witness of personal and issued government items left in the unit area.

h. DA Form 5112-R (Checklist for Pretrial Confinement) (or other service equivalent as applicable).

i. DA Form 4187 (Personnel Action) (or other service equivalent as applicable).

j. DA Form 4430-R (Report of Result of Trial) (or other service equivalent signed by the summary court officer or trial counsel as applicable).

k. Special and general court-martial orders. Two copies of court-martial orders approving the sentence will be forwarded to EUSA-CF upon publication (posttrial only).

l. DD Form 458 (Charge Sheet) (as applicable).

**7. PRETRIAL CONFINEMENT.** Pretrial confinement may be imposed when deemed necessary to ensure the presence of the accused for trial or upon a showing that there exists a danger that, unless pretrial confinement is imposed, the accused is likely to engage in serious misconduct, including but not limited to the infliction of serious bodily injury or death to others, gravely menacing the safety of command, or intimidating witnesses or otherwise unlawfully interfering with the administration of justice. Such confinement will be based on probable cause and limited to cases fully justifiable where no lesser degree of restraint will suffice. Normally, when pretrial restraint is deemed necessary, moral rather than physical restraint should be considered before any decision is made to use pretrial confinement.

#### **8. PERMANENT RELEASE FROM CONFINEMENT.**

a. Prisoners will be released from the EUSA-CF upon execution of DD Form 367 (Prisoner's Release Order) (app D). The EUSA-CF Commander is designated to release prisoners from the EUSA-CF and will execute DD Form 367. In addition, any commander in the prisoner's chain of command or a military judge after referral of charges to court-martial may order an individual released from pretrial confinement.

b. To secure the release of a prisoner in pretrial confinement, the unit commander will deliver a DA Form 2496 (Disposition Form) or letter addressed to the Commander, EUSA-CF, APO 96271, at the time the prisoner is to be released, stating that pretrial confinement is no longer deemed necessary and briefly explaining the reason for the release (app E). To avoid unreasonable delay in situations of extreme urgency, telephone coordination is authorized with the Staff Judge Advocate, the prisoner's unit, and EUSA-CF.

c. To secure the release of a prisoner after approval by convening authority to remit or suspend sentence, the unit commander will immediately request the prisoner's release and promptly provide return transportation to the unit. Two copies of the approval action will be forwarded to Commander, EUSA-CF, APO 96271, within 48 hours of publication of orders.

d. Upon expiration of a sentence to confinement, as determined by AR 633-30/AFR 125-30/SECNAVINST 1640.9A, on the scheduled day the prisoner will be released to his unit. The Commander, EUSA-CF, will ensure that the unit commander is notified at least 48 hours in advance of the prisoner's release date. No prisoner will be confined in the EUSA-CF beyond the authorized date and time.

e. Upon approval of an administrative discharge in lieu of trial by court-martial, the cognizant commander will immediately notify the Commander, EUSA-CF, and request the prisoner's release and provide return transportation.

**9. TEMPORARY RELEASE FROM CONFINEMENT.**

a. When temporary release of a prisoner from the EUSA-CF is required for investigation, trial, or other administrative action, the prisoner's unit commander will make the request by DA Form 2496 (or other service equivalent). The request will be addressed to Commander, EUSA-CF, APO 96271, and will cite the purpose of the release, the release date, the full names and social security numbers of the guards, and the estimated date and time of return to the EUSA-CF. Unit and other service component commanders may use letter format if DA Form 2496 is not available (app F). Normally, requests for temporary release should be submitted 24 hours prior to time of release.

b. The prisoner's unit commander is responsible for furnishing the necessary guards and transportation IAW paragraph 13, below. The commander will ensure safe custody, control, and welfare of the prisoner, and will ensure the return of the prisoner to the EUSA-CF. In case a prisoner is released for a trial that results in a not-guilty finding or a sentence that requires no additional confinement, appropriate action will be taken IAW subparagraph 8b or 8c, above (as applicable).

c. In the event a prisoner in pretrial status is admitted to 121st Evacuation Hospital, Commander, EUSA-CF, will notify the unit commander. The unit commander will be responsible for furnishing, within 24 hours after notification, guards necessary to retain custody of the prisoner until such time as the prisoner is released from the hospital or other disposition is determined.

d. Commander, EUSA-CF, will provide technical advice and equipment (such as hand and leg irons) for prisoner escorts on request.

**Section IV. CLEMENCY BOARDS**

**10. PURPOSE.** To assist commanders in exercising their responsibility for the remission or suspension of sentences.

**11. POLICY.**

a. A clemency board may be established by the general court-martial convening authorities IAW AR 190-47, chapter 6, subparagraph 6-14b (Army only). Other services may establish clemency boards IAW applicable service regulations.

b. Commander of the EUSA-CF is responsible for providing a representative to the clemency boards of all services upon request.

**Section V. TRANSFER OF PRISONERS**

**12. POLICY.**

a. A privately owned vehicle will not be used to transport prisoners. The use of commercial means is authorized if a government vehicle is not available.

b. When transporting prisoners, should the vehicle become disabled or an overnight stop be necessary, the nearest military police or security police office will be contacted for assistance in securing the prisoner.

c. At no time will a prisoner being transferred be allowed to consume alcohol or engage in recreational or leisure activities that are normally prohibited in a confinement/detention facility. Commanders/escorts may coordinate with EUSA-CF Commander or representative for further guidance.

d. The use of force in guarding, controlling, or preventing the escape of prisoners will be the minimum necessary IAW appendix G of this regulation and applicable regulations of other services. Weapons will not be used while escorting prisoners unless authorized by applicable service regulations.

**13. DISPOSITION OF PRISONERS.**

a. US Army prisoners will be transferred to the appropriate correctional facility IAW AR 190-47, paragraph 5-8.

Section VI. EUSA CORRECTIONAL HOLDING DETACHMENT (CHD)

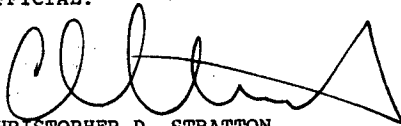
- b. US Army prisoner escorts will be provided IAW appendix G of USFK Reg 190-5.
- c. US Air Force prisoners will be transferred IAW AFR 125-18, and escorts will be provided by the responsible unit, installation, or chief of security police, as applicable.
- d. US Navy and Marine Corps prisoners will be transferred IAW SECNAVINST 1640.9A.
- e. Whenever possible, a commissioned officer prisoner will be escorted by a commissioned officer.
- f. Personal property of prisoners sentenced to a term of confinement of 1 year or more or adjudged a punitive discharge will be disposed of IAW AR 190-47, paragraph 5-7, or appropriate directives of other services.

14. **POLICY.** US Army prisoners confined in Republic of Korea confinement facilities are the only prisoners to be assigned to the EUSA CHD IAW AR 190-47, paragraph 2-6. The unit commander of a prisoner transferred to the CHD will deliver the prisoner's personal property and military records to the EUSA-CF within 48 hours of receipt of orders. Items other than those listed at appendix C, below, will be shipped IAW AR 190-47, subparagraph 5-7a.

The proponent of this regulation is the Office of the Provost Marshal, USFK. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USFK, ATTN: PMJ-O, APO SF 96301-0010.

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APPENDIX A

REFERENCES

Section I. REQUIRED PUBLICATIONS

- AFR 125-18 (Operation of Air Force Correction and Detention Facilities). Cited in subparagraph 13c and appendixes C and G.
- AFR 125-26 (Arming and Use of Force by Air Force Personnel). Cited in appendix G.
- AFR 125-30 (Military Sentences to Confinement). Cited in subparagraph 8d.
- AR 27-10 (Military Justice). Cited in subparagraph 4g.
- AR 190-28 (Use of Force by Personnel Engaged in Law Enforcement and Security Duties). Cited in appendix G.
- AR 190-47 (The US Army Correctional System). Cited in subparagraphs 4c, 4e, 5b, 11a, 13a, 13f, paragraph 14, and appendix G.
- AR 633-30 (Military Sentences to Confinement). Cited in subparagraph 8d.
- AR 635-200 (Enlisted Personnel). Cited in appendix B.
- SECNAVINST 1640.9A (Department of the Navy Corrections Manual). Cited in subparagraphs 4d(8)(f), 8d, and 13d.

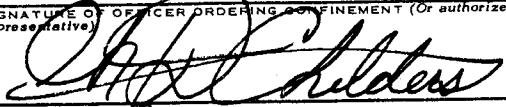
Section II. RELATED PUBLICATIONS

- AFR 35-10 (Dress and Appearance of Air Force Personnel).
- AFR 39-10 (Administrative Separation of Airmen).
- AFR 67-57 (Uniform Clothing Allowance for Airmen).
- AR 600-40 (Apprehension, Restraint, and Release to Civil Authorities).
- AR 670-1 (Wear and Appearance of Army Uniforms and Insignia).



## APPENDIX B

## SAMPLE DD FORM 497 (CONFINEMENT ORDER)

<b>CONFINEMENT ORDER</b>		DATE 15 August 1986	
Prepare in duplicate. Original is retained by Confinement Officer; duplicate is returned to officer directing the confinement. The normal period for preferring court-martial charges following restraint of accused is 24 hours. (As to who may direct confinement, see paragraph 21a, MCM 1951.)			
TO: Confinement Officer	INSTALLATION EUSA CONFINEMENT FACILITY, APO 96271-0129		
THE PERSON NAMED BELOW WILL BE CONFINED			
LAST NAME - FIRST NAME - MIDDLE INITIAL WELCH, JOHNNY W.	GRADE E-5	SERVICE NUMBER 000-00-0000	DEPARTMENT OF MILITARY SERVICE US ARMY
ORGANIZATION A BATTERY, 71ST ADA, APO 96271-0034			
TYPE OF CONFINEMENT <input checked="" type="checkbox"/> PRETRIAL <input type="checkbox"/> RESULT OF COURT-MARTIAL	OFFENSE(S) AND UCMJ ARTICLE(S) VIOLATED ART 80, Attempted Murder; ART 121, Larceny ART 134, Communicating a Threat		
TYPED OR PRINTED NAME, GRADE AND TITLE OF OFFICER ORDERING CONFINEMENT (Or authorized representative) CHARLES D. CHILDERS, COL, ADA, COMMANDING	SIGNATURE OF OFFICER ORDERING CONFINEMENT (Or authorized representative) 		
RECEIPT FOR PRISONER			
THE PRISONER NAMED ABOVE WAS RECEIVED FOR CONFINEMENT HOUR AT:		DATE	
TYPED OR PRINTED NAME AND GRADE OF CONFINEMENT OFFICER (Or authorized representative)		SIGNATURE OF CONFINEMENT OFFICER (Or authorized representative)	
ORGANIZATION			

DD FORM 497  
1 MAY 66

REPLACES DD FORM 497, 1 SEP 53, WHICH IS OBSOLETE.

PPC-Korea

## DD Form 497 (Confinement Order)

## NOTES:

- The date block of the confinement order will reflect the actual date the service member (SM) is being confined, not a prior or later date.
- The installation block will reflect the installation/facility where the individual is to be confined, not the installation of the SM's unit.
- The offense block must denote the Article(s) of UCMJ violated and the offense(s) specified.
- The officer ordering the SM into confinement can be the unit commander or any other commissioned officer in the SM's chain of command who has knowledge of the offense(s) (pretrial only). (See 5f, below.)
- The following information will be placed on the reverse side of the confinement order by the officer ordering the SM confined. This may be accomplished by telephonic communication with unit commander and EUSA-CF.
  - SM is/is not a suspected narcotics user.
  - SM is/is not a suspected homosexual.
  - SM is/is not pending elimination under the provisions of AR 635-200 or service component directive(s).
  - SM does/does not have required clothing IAW appendix C of USFK Reg 190-5.
  - SM shall/shall not be returned to unit in the event of hostilities. (CL)
  - The signature block of unit commander.

f. In each case of pretrial confinement of Army personnel, the GCM convening authority or designee must approve the confinement, and the SJA concerned must be notified if the SJA is not the person who approved the confinement.

6. If a SM is to be placed in confinement as a result of trial, the confinement order and the trial result must accompany the SM to EUSA-CF. Only trial counsels are authorized to sign the front of the confinement order in this case and not the unit commander or representative. For Army personnel, the GCM convening authority's signature or designee (or another signing with the GCM authority's personal approval) is required for pretrial confinement; for posttrial confinement, the trial counsel is the appropriate signature authority. Although a trial counsel must sign the front of the confinement order, the unit commander or representative must complete the reverse side of the confinement order. This information can be telephonically relayed to the EUSA-CF to avoid needless delay in transporting or confining the prisoners. The names of the persons providing and recording the information will be added to the reverse side of the form. If the SM is temporarily detained within an installation "D-Cell" pending transportation to the EUSA-CF, a DD Form 629 (Receipt for Prisoner or Detained Person) is required along with a copy of the confinement order.

7. Liquid typing correction fluid (white out) will not be used on the confinement order. Pen and ink corrections are permitted but must be initialed.

## APPENDIX C

## REQUIRED CLOTHING FOR PRISONERS IN CONFINEMENT

1. Minimum required clothing and equipment for US Army male prisoners in pretrial and posttrial confinement and for prisoners eligible for transfer to a personnel control facility, US Army Correctional Activity, or the US Disciplinary Barracks, Kansas, are outlined below:

<u>MALE</u>	
<u>ITEM(S)</u>	<u>QUANTITY</u>
1. Bag, duffel	1 ea
2. Belt, trousers, black	1 ea
3. Boots, combat, leather	2 pr
4. Buckle, belt, brass	1 ea
5. Buckle, belt, black	1 ea
6. Cap, garrison, AG 344	1 ea
7. Caps, camouflage woodland pattern	2 ea *
8. Coat, all weather, Army black, shade 385	1 ea *
9. Coats, camouflage woodland pattern	4 ea *
10. Coats, cold weather camouflage	2 ea *
11. Coat, wool and polyester, AG 344	1 ea
12. Drawers, cotton, brown	6 pr
13. Gloves, inserts, OG 208	2 pr *
14. Glove, shell, leather black	1 pr *
15. Insignia, BOS, EP	1 ea
16. Insignia, US, EP	1 ea
17. Necktie, black	1 ea
18. Shirt, long sleeve, AG 415	1 ea
19. Shirt, short sleeve, AG 415	1 ea
20. Shoes, dress black, oxford	1 pr
21. Socks, cotton, black	3 pr
22. Socks, cushion sole, OG 408	6 pr
23. Towels, bath	2 ea
24. Trousers, camouflage woodland pattern	4 pr
25. Trousers, polyester and wool serge	1 pr
26. Undershirt, cotton, brown	4 ea
27. Undershirt, cotton, white	2 ea

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ORGANIZATIONAL ITEMS:

Bag, barracks	1 ea
Drawers, wool, cold weather	2 pr *
Undershirts, wool, cold weather	2 ea *

\* Seasonal

2. Minimum required clothing and equipment for US Army female prisoners in pretrial confinement and posttrial prisoners being transferred to a personnel control facility, the US Army Correctional Activity or the US Disciplinary Barracks, are as follows:

FEMALE

<u>ITEM(S)</u>	<u>QUANTITY</u>
1. Bag, duffel	1 ea
2. Belt, trousers, black	1 ea
3. Cap, garrison women AG 344	1 ea
4. Boots, combat, black	2 pr
5. Buckle, belt, black	1 ea
6. Caps, camouflage woodland pattern	2 ea
7. Coat, all weather, black	1 ea
8. Coats, camouflage woodland pattern	4 ea
9. Coats, cold weather, camouflage	2 ea *
10. Coat, polyester and wool serge, AG 344	1 ea *
11. Gloves, inserts wool, OG 208	2 pr *
12. Glove, leather, unisex, dress black	1 pr *
13. Handbag, synthetic black	1 ea
14. Necktab short sleeve	1 ea
15. Insignia, BOS, EP	1 ea
16. Insignia, US, EP	1 ea
17. Insignia, hat, EP	1 ea
18. Jacket, long sleeve, AG 388	1 ea
19. Jacket, short sleeve, AG 388	1 ea
20. Scarf, neckwear	1 ea
21. Shirt, women, AG 415	1 ea
22. Skirt, women, AG 415	1 pr
23. Shoes, dress black (oxford)	1 ea
24. Skirt, AG 344	1 pr
25. Slacks, AG 344	5 pr
26. Socks, cushion sole, OG 408	

27. Towels, bath, brown 436	2 ea
28. Trousers, camouflage woodland pattern	4 pr
29. Trousers, camouflage woodland pattern, hot weather	4 pr
30. Undershirts, brown 436	4 ea
31. Brassieres and panties	6 ea

## ORGANIZATIONAL ITEMS:

Bag, barracks	1 ea
Sweater, women's shade 329	1 ea
Drawers, cold weather, cotton wool	1 ea *
Undershirts, cold weather, cotton wool	2 ea *

\* Seasonal

3. Minimum required clothing and equipment for USAF male and female prisoners in confinement will be IAW AFR 125-18, paragraph 2-2. In addition, unit commanders of USAF personnel placed in confinement will ensure that an inventory of clothing items as specified below is completed and delivered to the EUSA-CF with the prisoner.

<u>ITEM(S)</u>	<u>QUANTITY</u>
1. Bag, duffel	1 ea
2. Belt, cotton, blue, w/black tip	1 ea
3. Belt, cotton, blue, w/silver tip	1 ea
4. Boots, black	2 pr **
5. Buckle, belt, black	1 ea
6. Buckle, belt, silver	1 ea
7. Cap, service	1 ea
8. Cap, utility	1 ea
9. Coat, blue blouse (service dress) with authorized ribbons, insignia, etc.	1 ea
10. Cover, service cap, blue	1 ea
11. Drawers, cotton, white	4 pr
12. Field jacket	1 ea
13. Glove inserts, gray/OG	1 pr *
14. Glove, shell, black	1 pr *
15. Handkerchiefs	4 ea
16. Insignia, US	1 pr
17. Insignia, grade, subdued	as required
18. Insignia, service cap	1 ea
19. Insignia, tape, individual (embroidered)	as required
20. Insignia, tape, USAF	as required

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21. Necktie, blue	1 ea
22. Overcoat, blue	1 ea ***
23. Raincoat, blue	1 ea ***
24. All weather service coat	1 ea ***
25. Shirt, long sleeve, w/epaulets	1 ea
26. Shirt, short sleeve, w/epaulets	1 ea
27. Shirts, utility	3 ea
28. Shoes, dress, conform or oxford	1 pr
29. Socks, cotton/nylon, black	4 pr
30. Socks, cotton/wool, reinforced heel	4 pr
31. Tags, name, plastic, blue	2 ea
32. Towels, cotton, white	2 ea
33. Trousers, blue	1 pr
34. Trousers, utility	3 pr
35. Undershirts, cotton, white	2 ea
36. Undershirts, cotton, brown	2 ea
37. Underwear, thermal	2 pr *
38. Bag, laundry	1 ea

\* Seasonal

\*\* Boots with steel toe construction are prohibited.

\*\*\* The overcoat and raincoat are not required if the SM possesses an all weather service coat.


4. Minimum required clothing and equipment for other than Army/USAF prisoners and all posttrial prisoners to be transferred to CONUS will consist of the following:

<u>ARTICLES (MALE)</u>	<u>QUANTITY</u>
1. Bag, duffle, OD	1 ea
2. Belt, cotton w/brass buckle	1 ea
3. Gloves w/inserts	1 pr *
4. Handkerchief	1 ea
5. Cap, cotton, utility OG-106	1 ea
6. Raincoat, cotton, nylon AG-274	1 ea
7. Boots, combat, leather, black	2 pr
8. Shoes, dress, oxford	1 pr
9. Socks, wool, cushion sole, OG-408	4 pr
10. Socks, cotton, nylon black	1 pr
11. Towels, bath	2 ea
12. Drawers, cotton, white	4 pr

13. Shirts, cotton, utility OG-107	3 pr
14. Trousers, cotton, utility OG-107	3 pr
15. Complete Class A service uniform	1 ea
16. Jacket, field OG-107	1 ea *
17. Laundry bag	1 ea
18. Undershirts, cotton, white	4 ea
* Seasonal	

## APPENDIX D

## SAMPLE DD FORM 367 (PRISONER'S RELEASE ORDER)

<b>PRISONER'S RELEASE ORDER</b>		DATE 15 August 1984
TO: Confinement or Brig Officer		INSTALLATION EUSA CONFINEMENT FACILITY
THE PRISONER NAMED BELOW WILL BE RELEASED FROM CONFINEMENT AND DELIVERED TO THE ORGANIZATION SHOWN		
LAST NAME - FIRST NAME - MIDDLE INITIAL (Printed or typed) CAREY, HOWARD J.		DATE 000-00-0000
DEPARTMENT OF MILITARY SERVICE US Army		GRADE/RANK SP4/E-4
ORGANIZATION A Co, 1st Bn, 1st Bde, APO 96111-0000		
REASON FOR RELEASE EXPIRATION OF SENTENCE		
FOR THE COMMANDER		
AUTHENTICATING OFFICER (Printed or typed) J. D. WELCH		SIGNATURE 
GRADE/RANK, ORGANIZATION, AND TITLE CPT, EUSA-CF, Commanding		
RECEIPT		
RECEIPT OF THE ABOVE NAMED RELEASED PERSON IS ACKNOWLEDGED		DATE
NAME, GRADE/RANK, ORGANIZATION, TITLE (Printed or typed)		SIGNATURE
REMARKS		

DD FORM 367

PREVIOUS EDITIONS OF THIS FORM ARE OBSOLETE.

500-004

PPC-Korea

## DD Form 367 (Prisoner's Release Order)

## NOTES:

- The release form is initiated at the confinement facility only upon receipt of the authorized request for the release of the individual IAW USFK Reg 190-5.
- Release from confinement will be only for the following reasons:
  - Pretrial confinement is no longer deemed necessary.
  - The prisoner's sentence has expired.
  - Action to eliminate the SM from the service is approved. A copy of the chapter action will be forwarded to EUSA-CF as soon as practical, and the members release will be IAW USFK Reg 190-5, subparagraphs 8e and f.
  - Charges against the individual have been dropped.
- Only a Commissioned Officer, Warrant Officer, or NCO may receipt for an individual being released.



## APPENDIX E

## SAMPLE REQUEST FOR PERMANENT RELEASE OF PRISONER

<b>DISPOSITION FORM</b>			
For use of this form, see AR 340-15; the proponent agency is TAGO.			
REFERENCE OR OFFICE SYMBOL	SUBJECT		
(Office Symbol)	Request for Permanent Release of Prisoner		
TO Cdr, MP Det-K	FROM Commander (Appropriate Unit & Code) (APO XXXXX)	DATE 17 May 83	CMT 1
<p>1. Request PVT Eye M. Sorry, 123-45-6789, A Battery, 1/7 FA, be released from confinement this date to Alpha Battery escort for return to this organization at Cp Long. The Commander, 1st Div, approved SM for Administrative Discharge, this date, UP chapter 10, AR 635-200.</p> <p>2. He is to be released to SGT Garry F. Smith, 123-45-6789, on 18 May 1983.</p> <p style="text-align: center;">(Commander's Signature Block)</p> <p>NOTES: 1. Accompanying this DF must be a copy of the approved request for administrative discharge, before individual can be released. (If applicable)</p> <p>2. Date in paragraph 2 must be actual date the escort will be receipting for the individual.</p> <p>3. Other component service(s) may use letter format reflecting as a minimum the above information.</p>			

SAMPLE

**DA FORM 2496**  
AUG 80

PREVIOUS EDITIONS WILL BE USED

Request for Permanent Release of Prisoner

## APPENDIX F

## SAMPLE REQUEST FOR TEMPORARY RELEASE OF PRISONER

<b>DISPOSITION FORM</b>			
For use of this form, see AR 340-15; the proponent agency is TAGO.			
<b>REFERENCE OR OFFICE SYMBOL</b> (Office Symbol)	<b>SUBJECT</b> Request for Temporary Release of Prisoner		
<b>TO</b> Commander EUSA-CF APO 96271	<b>FROM</b> Commander (Unit of Prisoner) (Unit Phone Number)	<b>DATE</b>	<b>CMT 1</b>
<p>1. Request the temporary release of service member E-3 John J. JOE, 000-00-000, on (date), for the purpose of attending his court-martial.</p> <p>2. He is to be released to SGT Harry F. Smith, 111-11-1111, and will be returned (date and time).</p> <p>3. E-3 John J. Joe, will only be returned if he receives a sentence including additional confinement. Your office will be notified IAW paragraph 9b, USFK 190-5 of his release.</p> <p style="text-align: center; margin-top: 20px;">(Signature Block)</p> <p>NOTE: Other component services may use letter format reflecting as a minimum the above information.</p>			

SAMPLE

## APPENDIX G

## INSTRUCTIONS FOR UNIT ESCORTS DURING TEMPORARY RELEASE

1. These instructions outline the responsibilities of unit escorts of prisoners while on temporary release. The escort(s) are responsible for the custody, control, and welfare of the prisoner(s). It is of the utmost importance that these guidelines be followed. Failure of the escort(s) to adhere to these instructions could result in action(s) being taken against them under the Uniform Code of Military Justice.

2. Even though temporarily released--and the escort required to sign for the prisoner--the prisoner is subject to the confinement facility rules and regulations. The escort will ensure that the prisoner is permitted to do only those specific things for which he is released. Prisoners will be directly returned upon completion of his/unit business.

3. The following actions are prohibited:

- a. Allowing the prisoner to be out of visual sight at any time (i.e., going to the latrine, etc.).
- b. Consumption or possession of alcoholic beverages or drugs in any form by the prisoner or escort.
- c. Allowing the prisoner access to or possession of money and official documents (i.e., identification card).
- d. Transporting prisoners in privately owned vehicles.
- e. Allowing prisoners to be out of uniform at any time.
- f. Allowing prisoners to be in any location (without the unit commander's approval) other than the location approved on the written request.
- g. Allowing the driver and the escort to be the same person. The driver must be in addition to the escort.
- h. Allowing prisoners to harass and embarrass others or allowing prisoners to become the objects of harassment or embarrassment.
- i. If restraining devices are used, under no circumstances securing prisoners to fixed objects, to include the transporting vehicle.
- j. Allowing prisoners to communicate with anyone other than the escorts or those required to conduct official business.
- k. When prisoners are moved by motor vehicle, allowing loose equipment or tools that could be used as weapons to remain unsecured prior to the prisoners entry into the vehicle.
- l. Allowing prisoners to operate a motor vehicle.
- m. Allowing another prisoner to supervise a prisoner of a lower grade.
- n. Stops to and from authorized places for unofficial visits.
- o. Transporting other personnel (i.e., civilians, dependents, friends of drivers or escorts) in the vehicle with the prisoners.

4. Escape/Attempted Escape. Upon suspecting an attempted escape, the escort will exercise every verbal effort (counseling, warning or order) to preclude the attempt. If successful, the escort will immediately return with the prisoner to the confinement facility and advise the cadre of the situation. If unsuccessful, and the prisoner attempts to escape or does escape, the escort will take the following actions:

a. Single Prisoner.

(1) As stated above, the escort will attempt verbally to prevent an escape and return the prisoner directly to the confinement facility.

(2) If, however, the prisoner fails to heed verbal directions and attempts to escape, the escort may use necessary physical force to stop the prisoner. This physical force will not justify the use of firearms if the safety of others is endangered. Reference AR 190-28, AR 190-47, AFR 125-26, AFR 125-18 or other component service regulation(s).

(3) Should the escape be successful, immediately contact by the most expeditious means available the nearest military police/security police office and/or the EUSA Confinement Facility, 753-6032/6033/6035.

b. Multiple prisoners. If an escape occurs, the escort will--

(1) Immediately ensure that other prisoners are secured.

(2) Notify the nearest military police/security police office and/or EUSA-CF.

(3) Exhaust all reasonable means of locating the escaped prisoner.

(4) Note direction of travel and other pertinent information to assist in recapturing the prisoner.

(5) Return to the EUSA-CF with the remaining prisoners.

5. Escorts are directly responsible for the care and welfare of prisoners. Escorts are further responsible for prisoners' property, to include checks, money, jewelry, and clothing items.

6. Escorts will be required to sign a copy of a letter of instruction prior to prisoners being released to the escorts.